

REDEVELOPMENT AUTHORITY OF THE CITY OF HARRISBURG

Regularly Scheduled Meeting May 10, 2016 - 12:37 P.M.

The Board of the Redevelopment Authority of the City of Harrisburg held a Regularly Scheduled Meeting on May 10, 2016, in Suite 405, Rev. Dr. Martin Luther King, Jr. Government Center, 10 North Second Street, Harrisburg, Pennsylvania, at 12:37 p.m. Chair Dan Leppo presided.

PRESENT:

Crystal Baxter
Nichole Proctor
Dan Leppo
Dwan Lee

ABSENT:

Stu Magdole
Michael Wilson

Also present were: Peggy Sheibley, Administrative Project Manager and Bryan Davis, Executive Director.

MINUTES

The minutes of the Regular Meeting of February 9, 2016 were presented for approval. Ms. Baxter moved to approve; seconded by Ms. Proctor. The motion passed unanimously.

The minutes of the Special Meeting of March 2, 2016, were presented for approval. Ms. Proctor moved to approve; seconded by Mr. Lee. The motion passed unanimously.

TREASURER'S REPORT

The Treasurer's Report for December, 2015, was presented for approval, subject to audit. Ms. Proctor moved to approve; seconded by Mr. Lee. The motion passed unanimously. The Treasurer's Reports for January, February and March, 2016 were presented for review.

COMMUNICATIONS

Mr. Davis shared with the Board Members that HRA had their onsite auditor visit last week. The auditors mentioned that they needed the member's completed Financial Disclosure Statements. Mr. Davis reminded the members to add the Harrisburg Land Bank on the form as another Board on which they are members. Mr. Leppo added that if you are a member of any other Board to list on a separate sheet of paper.

Mr. Davis added that HRA finally received approval from FTA to use PennDOT's DBE Program for the purpose of use of the funds.

In regards to Harrisburg Housing Authority's Mulberry and Derry Street project, Mr. Davis shared that the Housing Authority did not receive funding from the Federal Home Loan Bank of Pittsburgh, the County's Gaming Grant, nor CDBG, therefore, this situation is forcing value engineering. Harrisburg Housing Authority can do the project with PHFA but they need to look for ways to reduce the cost. One of the proposed changes is to eliminate a stand-alone building that only has one unit and incorporate it into one of the other buildings.

PUBLIC COMMENT:

None

OLD BUSINESS

None

NEW BUSINESS

RESOLUTION NO. 4-2016, authorizing the Executive Director to execute a Sub-Recipient Agreement with PennDOT in the amount of \$337,626.00. Mr. Davis added that this money will pay for PennDOT's evaluation of the station's window room, the roof systems and mechanical systems. Originally, this money was earmarked for improvements to the downspouts in the train shed area because of back and over flowing. Once the spouting was fixed, the water is collecting and is overflowing into the drainage pipes. Other funding will be needed to evaluate these existing conditions and Capital Region Water will be included to examine the storm sewer system and the main sewer that runs underneath the station. Mr. Lee recused himself because of his employment with PennDOT. Ms. Baxter inquired as to when this work will begin. Mr. Davis explained that it has already started. PennDOT proceeded and reimbursement will be made. Ms. Proctor inquired is it OK for PennDOT to start these improvements without HRA's approval? Mr. Davis explained that PennDOT entered into a contract with vendors that did not include the Redevelopment Authority and that if our FTA funds could not be used for this work that PennDOT would need to use its own funds to pay for it. Mr. Leppo inquired about the management of the station. Mr. Davis explained that the Commonwealth will evaluate the existing conditions of the station and transition to PennDOT taking responsibility for the maintenance. PennDOT and HRA are in limbo as to how the station will be structured – as PennDOT has yet to determine if it will purchase the station from Amtrak, or enter into some type of agreement with Amtrak. Mr. Davis requested a three part agreement, or Memorandum of Understanding between PennDOT, HRA and the City to set agreed-upon responsibilities and goals as we work together on restructuring the station's ownership, management and development of the new Transportation Oriented Development Plan. And this all should be conducted within the context of the Comprehensive Plan for the City. Ms. Baxter moved to approve; seconded by Ms. Proctor. The motion passed unanimously.

OTHER BUSINESS

None

ADJOURNMENT

The meeting adjourned at 12:58 pm.

Respectfully submitted,



Secretary/Assistant Secretary